

# PARENT INFORMATION BOOKLET



## THIELE PRIMARY SCHOOL

*Proudly part of the  
Aberfoyle Park Primary School Campus*



**CAMPUS**  
Nativity•Pilgrim•Thiele

2 – 8 Campus Drive  
Aberfoyle Park SA 5159  
Phone: +61 8 8270 4222

Email: [dl.1664\\_info@schools.sa.edu.au](mailto:dl.1664_info@schools.sa.edu.au)  
Web Page: <http://www.thieleps.sa.edu.au>



SkoolBag



**Principal: Sharon Willoughby**  
**Deputy Principal: Lisa Horton**



**Government of South Australia**  
Department for Education

## CONTENTS:

- From the Principal
- Introducing Thiele Primary School
- Plan of Aberfoyle Park Primary School Campus
- Admissions Procedure
- Assemblies
- Assessment & Reporting
- Attendance
- Behaviour Education
- Campus Philosophy
- Campus Vision
- Campus Conference
- Canteen / Lunch Arrangements
- Car Parking
- Communication
- Curriculum Areas
- Dental Care
- Emergency Contact / Sickness / Accident
- Essential Requirements
- Excursions
- Evacuation, Fire Drills and Lock In Drills
- Governing Council
- Health / Infectious Diseases
- Homework
- Hot Weather Policy
- Instrumental Music
- Insurance
- Library
- LOTE (Language Other Than English)
- Lost Property
- Materials & Services Charges
- Money Collection
- Out Of Hours School Care (OSHC)
- Resource Centre
- School Priorities
- School Times
- Student Support
- Term Dates
- Sports
- Sun Protection Policy
- Transport
- Uniforms
- Values
- Working With Children Checks (DCSI)

## From the Principal...

Welcome to Thiele Primary School. Thiele Primary School is one of three schools located on the Aberfoyle Park Primary School Campus.

We wish you a long and happy stay with us. We acknowledge the very important role you play in your child's education and we look forward to building on to the learning they have already experienced. We value your involvement and contribution to the school and we look forward to establishing a strong relationship between your home and school. A positive relationship with the school will enhance your child's overall wellbeing and level of academic achievement.



Our aim at Thiele Primary School is to create *powerful, self-directed learners who have a strong sense of belonging, a belief in themselves and their ability to succeed*. We emphasise student wellbeing in a positive learning environment which is rich in experiences and caters for a wide range of student abilities and backgrounds.

We look forward to working with you towards a common goal of helping your child to reach their true potential and to achieve their best academically, socially, emotionally, physically and spiritually.

Sharon Willoughby

**Principal**

## **INTRODUCING THIELE PRIMARY SCHOOL:**

Thiele Primary School is a Department for Education (DfE) school located in Aberfoyle Park, 18km south of Adelaide with an enrolment of 292 students from Reception to Year Seven. It is one of three schools located on the Aberfoyle Park Primary School Campus.

The Aberfoyle Park Primary School Campus was opened in 1982 and was established with a specific purpose and vision in mind: to facilitate and promote collaboration between the different education sectors in South Australia. The Campus began as four schools: Heysen Primary (DECS), Spence Primary School (DECS), Nativity School (SA Commission for Catholic Schools) and Pilgrim School (Uniting Church).

After 25 years, Heysen and Spence Primary Schools were merged together to become Thiele Primary School named after Colin Thiele, South Australia's notable poet, playwright, adult novelist and teacher.

At Thiele Primary School, we provide relevant and purposeful learning opportunities that foster the greatest possible academic, social, emotional, physical and spiritual development of each child from Reception to Year 7.

As a school community we are committed to:

- Providing a safe, caring learning environment
- Developing a positive relationship between child, teacher and parent
- Recognising and fostering the uniqueness and individuality of each child, respecting his/her social and cultural background
- Fostering positive self-concept and self-esteem
- Presenting children with an appropriate learning environment in which they experiment, manipulate, pose questions and seek their own answers
- Encouraging a healthy, positive involvement for parents in decision making, participating in the children's development and learning
- Pursuing personal excellence

## **FACILITIES INCLUDE:**

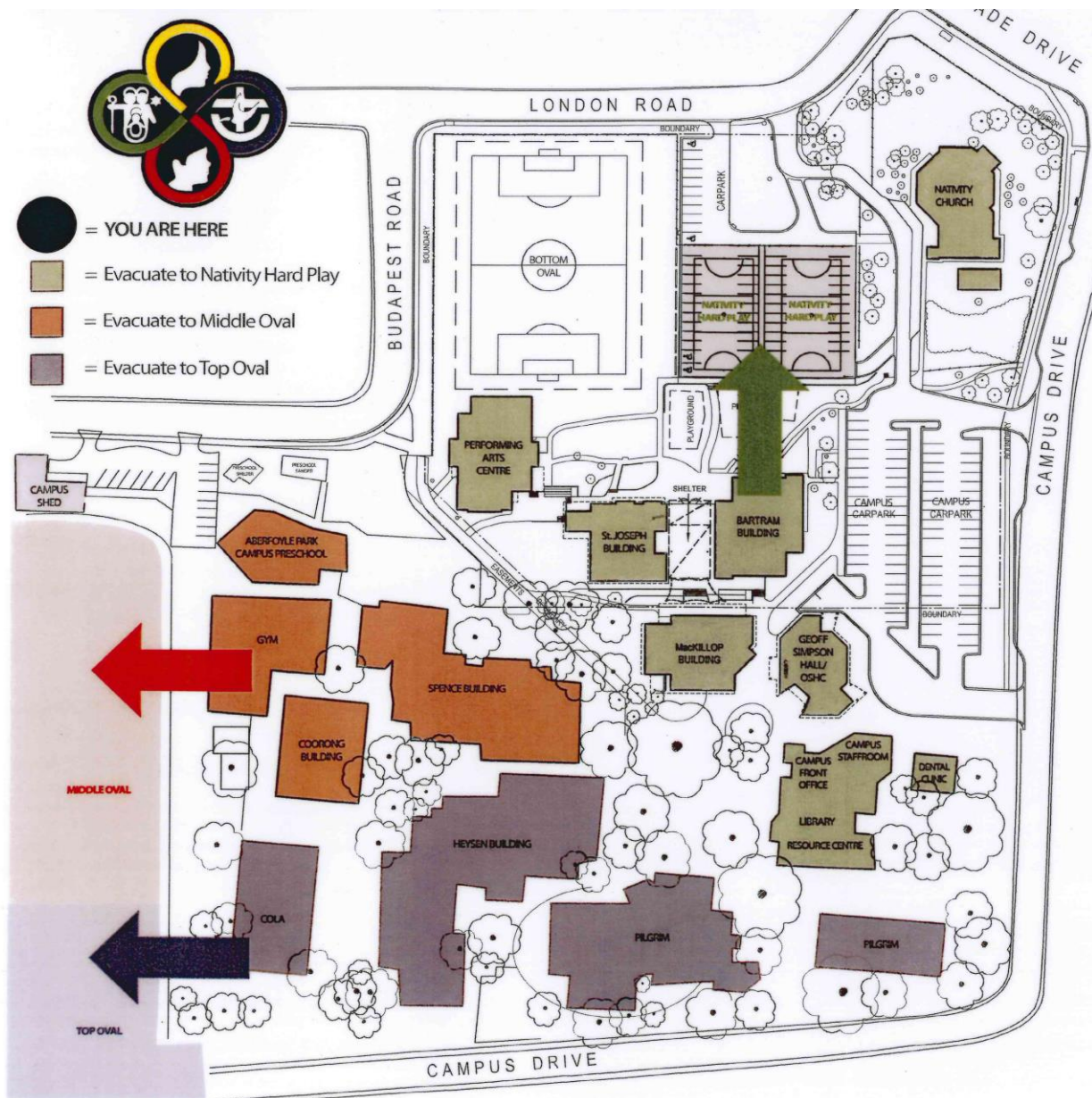
### Thiele Primary School:

- Modern teaching spaces with Smart TV's
- Art room
- Well-resourced IT facilities
- Japanese (LOTE) classroom
- Science classrooms (STEM) JP and Primary Classrooms

### Shared facilities of Aberfoyle Park Primary School Campus include:

- Performing Arts Centre
- Activity Hall
- Library and shared IT infrastructure
- Gymnasium
- Campus staff room
- Playgrounds
- Canteen
- Sports fields

## PLAN OF ABERFOYLE PARK PRIMARY SCHOOL CAMPUS:



### ADMISSION PROCEDURES:

**From 2024 children who turn 5 years old can start school:**

**Before May 1** can start Reception at primary school at the beginning of the year

**From May 1 to October 31** start school through the mid-year intake at the start of term 3 of that year

**After October 31** start school at the beginning of the following year

Students who start school at the beginning of the year will complete 4 terms of Reception.

Students who start school through a mid-year intake will complete 6 terms of Reception.

If you have a student with a Disability or additional needs speak to the Principal or Preschool Director about the starting time that best suits your child's needs.

Please ensure that you enrol your child into Preschool and school as soon as you can.

1. Once an expression of interest is made at a particular school an initial interview will be arranged.
2. The initial interview is an opportunity for parents to find out about the educational program of the school and to share information about your child with us. A subsequent new-parent meeting will occur in the term prior to your child beginning school. Pre-entry visits will also be arranged, and these occur on mornings, beginning approximately 3 weeks prior to your child beginning school.
3. Enrolment forms are filled out when parents have made their choice of school.

## **ASSEMBLIES:**

Thiele Primary School Assemblies are conducted at 2:15pm on Fridays in the Performing Arts Centre on the following dates:

### **Term 1:**

- Week 2 – T15
- Week 4 – T16
- Week 7 – T14

### **Term 2:**

- Week 4 – T16
- Week 5 – Reconciliation
- Week 7 – T13

### **Term 3:**

- Week 2 – T15
- Week 4 – T2
- Week 7 – T1

### **Term 4:**

- Week 4 – T5
- Week 7 – SRC

Parents, family and friends are invited to attend as we believe this is an integral part of your child's education that you can share on a regular basis.

## **ASSESSMENT / REPORTING:**

Teachers keep parents informed about the learning program and classroom organisation via diaries, class newsletters, notes, emails and formal structures such as Acquaintance Night (Term 1) and Interviews. Individual Parent / Teacher / Student Interviews are conducted in Terms 1 and 3 where there will be opportunities provided for you to talk personally with your child's teacher about his/her progress. A written report relating to your child's progress is provided at the end of Terms 2 & 4.

Should you have any questions / concerns regarding your child's learning, you are encouraged to make a time to discuss this with your child's teacher, rather than wait until the formal interviews.

## **ATTENDANCE:**

We believe that parent/caregivers need to encourage a 'healthy' attitude to good attendance by not condoning unnecessary absences. The school is legally obliged to account for every absence of every student.

If your child is absent from school through sickness or for any other reason, please phone the school **before 8.45 am**. The **absentee line** (08) 8270 4222 can be phoned at any time after hours where you can leave a message, alternatively you may wish to SMS the school advising of the absence on **0428 285 157**, or use the Skoolbag App available for iPhone, Android & Windows.

The school will SMS you should you fail to do so, requesting an explanation. Notes are also required if you wish to collect children early. Students are to be collected from the front office or classroom but must be signed out on the laptop in the front office. Students are not allowed to leave school grounds without an adult.

It is also a legal requirement of Department for Education that if your child will be absent from school for an extended period (e.g. family holiday), that the school is notified and an exemption form completed, which is kept on file.

## **BEHAVIOUR EDUCATION:**

We believe that children need to develop a sense of responsibility for their own behaviour and actions. Both class and yard disciplinary procedures follow those agreed to by the parents and staff of the Campus and school respectively. During class time, students are withdrawn to Office Time Out if required. Parents are informed of a child's misbehaviour at an early stage of the disciplinary process if it is of a repetitive nature.

**A copy of the Thiele Primary School Behaviour Management Policy is available on request.**

## **CAMPUS PHILOSOPHY:**

Having three schools on the site provides the following educational advantages:

- A degree of choice for parents when deciding what kind of school they want their children to attend
- Resources available for all three schools that could not be financed by three separate schools
- Sharing of staff expertise between the three schools
- Promoting tolerance and cooperation between the school communities of children, parents and staff

Highlighting cooperation and understanding Campus Philosophy seeks also to preserve those elements of distinction which make each sub-school unique. The blending of these distinctive elements is a reflection of the educational philosophy of the total Campus. The coloured representation of the Logo further reinforces this theme. It emulates the spirit of appreciation of other points of view, and the unlimited potential for sharing human and material resource.

## **CAMPUS VISION:**

We commit to:

- A common and unique identity called Campus.
- Developing innovative, high quality, educational programmes through effective collaboration within the Campus community.
- Promoting and celebrating the rich diversity within the Campus to create a sustainable and optimistic future for all.
- Providing contemporary shared Campus facilities and resources to maximise educational opportunities in a dynamic learning environment.
- Creating a vibrant Campus community that promotes a culture of wellbeing and a sense of belonging.

## **CAMPUS CONFERENCE:**

The Campus Conference (i.e. a Campus Board) meets regularly and its purpose is:

- To provide a forum for discussion of issues affecting the three schools
- To oversee all matters concerning shared facilities (e.g. Activity Centre, Resource Centre, Gymnasium, Grounds, etc)
- To provide a source of advice for individual schools councils / boards and the three Principals.

This is a group composed of:

- One Governing Council / Board representatives from each school
- The Principal of each school
- An independent chairperson endorsed by the Minister for Education

## **CANTEEN / LUNCH ARRANGEMENTS:**

The Canteen Sub-committee of the Campus Conference, with representatives from all schools, manages the Canteen. The Canteen is an important part of the school, and its main function is to provide food for the children and the development of their good health.

### ***Canteen Operations:***

- Lunch and recess is available 5 days a week.
- Lunch order bags are available from the canteen and when more bags are required. Please mark your last bag "MORE BAGS PLEASE" and a small supply will be provided at a small cost
- Families can also order recess or lunch via the QKR App which makes ordering fast and easy. A canteen price list is available through each school front office and the canteen
- Each child in a family needs a separate order bag, and please ensure that the **Child's Name, your child's class Canteen Number and the School Name** are clearly marked on the bag
- Canteen price lists are available on our website, at the front office and the canteen. Ordering is available on the Skoolbag App, the price list is amended at intervals
- In addition to lunch orders a range of products are available for purchase directly from the canteen at recess 10.55 am - 11.20 am & lunch time from 1.00 pm -1.25 pm

***Special Days*** - the canteen holds **Special Days on a date to be decided by the canteen, so not to conflict with excursions, etc.**

### ***Parents - you and your Canteen:***

The canteen has a manager but we are dependent on our volunteer helpers. A large number of people are required for the roster to collate orders/prepare food. We hope you will be able to join our roster. Enquiries to **David Rismondo on 8270 3077**

## **CAR PARKING:**

If driving your children to school, would you please observe the following guide-lines;

### **Staff and Visitor Car Park**

- This car park is for staff working at the 3 schools and OSHC and for visitors to Campus.
- **Parents ARE NOT to park in the car park** unless visiting during the day for a school related issue where they may use the signed visitor car parking spaces.
- **NO PARENT OR CAREGIVER** should park here at morning drop off (8.20am- 8.45am) or after school pick up (2:30pm- 3.30pm)

### **Campus Kiss and Drop**

- This is a 2-minute parking area for picking up or dropping off children. **NO PARKING** - drivers are **not to park and wait or leave their vehicle**. Staff can request parents move from these zones if they are being used incorrectly.
- Parents should drive to the end point and make sure children only exit and enter the vehicle from the passenger side
- If the child is not there to be picked up you are to drive through and exit onto Campus Drive then come through the Kiss and Drop Zone again

### **Nativity Car Park**

- Parents are welcome to park in this car park before and after school.
- Everyone is to use the designated paths and drivers are required to give way to pedestrians at the crossovers.

### **Nativity Kiss and Drop Zone**

- This is the path leading in front of the church entrance and enters the Nativity car park
- This is a **NO PARKING** area and drivers **are not to leave their vehicle**.

### **Thiele and Pilgrim Kiss and Drop**

- Top of Campus Drive. This is the same process as the Campus Kiss and Drop.

### **Pre School Car Park**

- This is strictly for Pre School parents and staff use only. **NO CAMPUS SCHOOL** parents are to park in this car park.

### **Please note the following;**

- 1) Speed limits with children around Campus streets are 25km/hr when children are present.
- 2) Speed limit on site is 5km/hr
- 3) No one is to park in the aged care (Estia) Car Park (Private Property) or block the entry.
- 4) Obey parking restrictions and signs around Campus
- 5) Be mindful of the pedestrian crossings on Sunnymede Dr and Campus Dr
- 6) Permits must be displayed to use Access (Disabled) Car Parks.

These guidelines are a joint initiative from the Leaders of the three schools. We expect **ALL** families to respect and cooperate with the guidelines. From time to time traffic inspectors patrol these areas and issue tickets for not abiding by these guidelines.

### **COMMUNICATION:**

Communication between the home and the school is very important. There are a variety of ways that information can be shared.

#### **Personal Contact**

The first person to contact about your child's learning is your child's teacher. Our teachers are always willing to discuss your child's learning as required.

#### **Telephone**

The telephone is still an efficient way to contact the school. The school's number is (08) 8270 4222.

#### **Newsletters**

Newsletters are uploaded via Skoolbag, Facebook and our Website fortnightly on Thursdays (odd weeks). It is important that the newsletter is read carefully, as it keeps you informed about issues relating to the school.

Some class teachers send regular class newsletters to keep you informed about what is happening in your child's class.

#### **Email**

Email is also an effective way of contacting the school. We will endeavour to respond promptly to emails (usually within 48 hours). The school's email address is: dl.1664\_info@schools.sa.edu.au

#### **Facebook**

Please follow the Thiele Primary School Facebook page for information and posts relating to our school, events and community.



## Web Page

The school's web page address is <http://www.thieleps.sa.edu.au> on the web page you will find recent newsletters, school calendar and contextual information.

## Skoolbag

The Skoolbag app is available for Android, Windows & iPhones – you will find newsletters, alerts and reminders, you may also send an 'absence from school' message from your phone to our email, advising of student absences or late arrivals.

## **CURRICULUM AREAS:**

Our school provides excellent learning and teaching programs within the Department for Education (DfE) guidelines. Currently we are implementing the new Australian Curriculum.

All students receive instruction in the following required eight areas of study:

English	Geography
Mathematics	The Arts
Science	Physical Education / Health
History	Japanese

We believe that **play** is an important part of the learning process in early childhood. Children often claim that all they do is play at school but it is important to remember that they learn predominantly through doing and experiencing. Play is the child's work. We would be happy to talk with you about the child being an active participant in his or her own learning.

## **DENTAL CARE:**

The School Dental Service provides general dental care to pre-school, primary and high school children. Care is provided periodically, according to children's individual needs. Emphasis is placed on the prevention of dental disease through treatment procedures and advice on diet and methods of cleaning teeth (comparable with that of a general dental practice). Our closest dental clinic is the Marion GP Plus dental clinic located adjacent to the Adelaide Aquatic Centre at Marion.

***For all enquiries:***

***Telephone: (08) 7425 8400***

***Location: 10 Milham Street, Oaklands Park South Australia***

***Level 1- located adjacent to the Adelaide Aquatic Centre at Marion***

## **EMERGENCY CONTACT / SICKNESS / ACCIDENT:**

We keep a **CONFIDENTIAL STUDENT INFORMATION SHEET** on file for each child in the school. It is important that this information sheet is kept up to date with regard to changes in address, telephone numbers, place of employment, doctor, medical problems etc.

## **Please inform the Thiele Primary School Front Office of any changes.**

If children are taking medication, would you please inform the class teacher. If your child has an ongoing medical condition (e.g. Asthma), we ask you to complete a Medication Plan document for our records which must be signed by the doctor and for your child's safety.

All medication is to be kept in a secure, lockable cupboard at the Front Office (e.g. Allergy medication, prescribed medication, asthma puffers, etc). It is important that all medication is clearly named with a pharmacy label and include dosage instructions from your doctor. Staff are not permitted to administer medication without the proper medication plan signed by the General Practitioner and so all medication must be provided in the correct dosage. Students are not permitted to carry medication in school bags.

Daily dose registers are kept as part of the mandatory DfE requirements. A 'Children at Risk' register is also kept, which includes a photograph of each child and full details of his/her medical history and ongoing treatment. This register is duplicated and passed on to other educational providers on Campus, (e.g. The Resource Centre, Music Teachers, P.E. Teachers, Canteen and the other schools). This is a Campus-wide policy, which provides other staff on campus with information concerning children's health risks so that your child can be cared for in case of an emergency.

A sickroom is available for children who are unwell and generally this is only for short time (e.g. 10 minutes). Parents are contacted if a child cannot continue with classes because of sickness, especially in cases of injury.

## **HEALTH / INFECTIOUS DISEASES:**

It is probable that during the years your child is at school he/she will contract one of the common diseases listed below. Please observe the following Education Department regulations:

Measles	Keep your child home for not less than 7 days
Mumps	Keep your child home for not less than 10 days
German Measles	Keep your child home for not less than 7 days
Chicken Pox	Keep your child home for not less than 7 days
COVID-19	Please follow the latest SA Health guidelines
Impetigo	(School Sores & Ringworms) Sufferers are excluded unless affected areas are properly covered.
Head Lice	If cases are detected, parents will be notified and effective treatment must be carried out. Information on this is available from the Front Office.

Again, we remind you to phone the school should your child be sick, and in particular, keep us informed of any contagious illness your child/children may have.

## **ESSENTIAL REQUIREMENTS:**

- An art shirt to protect their clothing for Junior Primary Children.
- Library and Reader Bag for Junior Primary Children.
- An appropriate, school approved Sun Safe Hat for ALL students.

## **EXCURSIONS:**

Excursions and cultural activities are an integral part of the school's educational programmes. You will receive notification, consent form and an invoice well in advance, and fees must be paid and consent forms returned before a child can participate.

It is expected that all children attend the camps and excursions planned for their class.

## **EVACUATION, FIRE DRILLS and LOCK IN DRILLS:**

In the case of an emergency, students and staff practise evacuation and lock in procedures. Drills are carried out at random times so that children become familiar with what to do in case of an emergency at the school. In the event of a *real emergency*, parents will be notified (if possible) by sms of what the emergency is and other relevant information applicable to the situation.

## **GOVERNING COUNCIL:**

The Thiele Primary School Governing Council has joint responsibility with the Principal for the governance of the school. The Council performs a range of functions including the following:

- Providing a focus and a forum for the involvement of parents and the school community
- Setting the broad direction and vision of the school
- Strategic planning for the school
- Reviewing the schools finances
- Providing an advisory nature with the Educational Policies (e.g. Curriculum)

Meetings are held on the **3<sup>rd</sup> and 8<sup>th</sup> Tuesday of each term** (or as negotiated).

## **Sub Committees:**

Our Governing Council has representatives on the Sub-committees of Campus Conference. These include:

### **Campus Committees:**

Campus Conference  
Canteen  
Events Committee  
Finance  
Grounds  
Pedal Prix  
Sport

### **Thiele Primary School Committees:**

Finance  
Fundraising  
Events  
Uniform

### **HOMEWORK:**

While homework is not a compulsory aspect of primary schools, it remains within the discretion of every individual teacher. Your child's class teacher will discuss his/her approach with you. One of the very important aims of all formal education is to assist children to become independent learners: ***that is they want to learn.***

Homework may not be formally set, but can include:

- Reading - a book, the paper, recipes, instructions etc.
- Finding information - discussing current events, conflicts.
- Writing - a letter, story, menus, patterns.
- Games - physical games outside, board games, logic games

### **HOT WEATHER POLICY:**

No matter what the temperature reaches during the day, children are **dismissed** at the **normal time** - 3.00pm. Campus Students do not play outside when the temperature reaches 36°C as reported by the Bureau of Meteorology website. Also see SunSmart Policy.

### **INSTRUMENTAL MUSIC:**

Campus Music Teachers facilitate Choir, Band and music lessons for all classes on Campus. Should students wish to study a musical instrument, there is a full range of music providers who visit the Campus weekly to instruct students. Please ask for a brochure.

### **LANGUAGES OTHER THAN ENGLISH (LOTE):**

During the primary years, students are involved in Japanese lessons that expose them to another culture, develop a positive attitude and tolerance towards another culture. This will promote communication and understanding of other languages. All classes receive one lesson each week in the Japanese Language.

### **LOST PROPERTY:**

To minimise the chances of items being lost, parents are asked to name all possessions that are brought to school. Parents and children are asked to continually check through the Lost Property, which is located in the front office.

At the end of each term all unclaimed/unnamed articles of clothing will be recycled within the school or given to a charitable organisation.

### **MATERIALS & SERVICES CHARGES:**

Parents pay an initial stationery fee (Materials & Services Charge) to cover students' requirements for the year and there are no book room sales. For 2021 this fee is \$320.00.

Families will be invoiced for this at the beginning of each school year and it will include a voluntary component that covers extra facilities such as Campus Resource Centre, Computing etc. We ask that payment of Materials & Services Charges be paid before the end of Term 1. If there are financial constraints, please contact the Bursar to arrange payment by instalments.

School Card is a means-tested scheme provided by the Government and aimed at helping families who have financial difficulties and it provides assistance towards the schools Materials & Services Charges. New applications need to be made every school year, within 4 weeks of school beginning. Application forms are available from the Campus Bursar.

### **MONEY COLLECTION:**

Money for excursions, special events, camps, fees, etc will be collected by your child's class teacher each morning. All money must be in an envelope with the child's name, class teacher and reason for payment - marked on the front. Teachers pass all money on to Front Office first thing each morning, where monies will be receipted and returned to the class. Credit card/EFTPOS facilities are available via visiting the front office or phone.

### **NEWSLETTERS:**

Thiele Primary School Newsletters are uploaded each fortnight on odd weeks of the term via Skoolbag, Facebook and the website. These provide information about the school and class activities. We also encourage class newsletters, diary communication, parent/teacher communication and class updates.

Campus Information containing matters relevant to the children and parents in all the schools e.g. Campus Fair, Sports, etc are frequently sent home.

### **OUT OF SCHOOL HOURS CARE PROGRAM (OSHC):**

The Aberfoyle Park Campus Schools Outside School Hours Care Program offers care before and after school, pupil free days and vacation care for children attending the Campus Schools. Their aim is to provide quality care for children, which compliments the care within the family and the schools.

**Hours of operation are from 6.30am - 8.30 am and 3.00 pm - 6.30 pm on school days and all day on pupil free days. Care is also provided to cover early school dismissal days.**

For enrolment forms and information on all aspects of the program, please contact the OSHC staff in the room at the rear of the Geoff Simpson Hall or contact them on 8270 6178. An answering machine will take messages outside the above hours.

### **LIBRARY:**

Children may borrow books between 8.30 am and 4.00 pm (except at recess) on any school day. A library bag to protect books is necessary. You can help by reminding your child to change her/his book regularly.

Books are due back fortnightly. Sharing books with your child is one way of encouraging a love of reading and interest in literature. Parents are most welcome to borrow from the Resource Centre themselves, especially books and videos from the Parent Library section.

### **RELEVANT HISTORY SCREENING (PREVIOUSLY KNOWN AS CRIMINAL HISTORY SCREENING):**

To work or volunteer in DfE sites or services you must have a current relevant history clearance.

Relevant history screening is an assessment of information obtained about an individual with their consent. It is one step in determining whether they are suitable to begin employment or volunteering in DfE.

Teachers are screened through the Teachers Registration Board of South Australia - this screening is applicable to teaching positions only.

Everyone else must be screened through [Working With Children Checks](#) by applying for a child-related employment check. This includes:

- DfE employees
- All volunteers
- Identified third party providers\*
- Identified site users\*
- Home based care providers

If you require more information or would like to volunteer in our school, please contact the front office.

### **SCHOOL PRIORITIES:**

Thiele's Site Learning Plan (2022-2024) commits to a whole school approach to literacy, and to enacting differentiated literacy learning for our diverse student cohort.

### **SCHOOL TIMES:**

**Students are not to be on school grounds prior to 8.30am as there are no staff on duty, any staff onsite are preparing for the school day, any student on school grounds will be sent to OSHC will incur a fee.**

<b>8.30 am</b>	Supervision begins in the school yard
<b>8.45 am</b>	Lessons begin. <b>Please help your child to be punctual</b>
<b>10.55 am - 11.20 am</b>	Recess
<b>12.50 pm - 1.00 pm</b>	Lunch is eaten in the classroom
<b>1.00 pm - 1.30 pm</b>	Lunch play
<b>3.00pm</b>	Dismissal. Unless children are taking part in organised school activities, they are not to remain on Campus premises after 3.30 pm when supervision ends. An early Break-up of 2.00 pm occurs <b>only</b> on the <b><u>last day of each school Term.</u></b>

**It is a school policy that no students remain in the front office, any student not collected by 3.30 pm will be sent to OSHC which will incur a fee.**

## **STUDENT MOBILE PHONE POLICY:**

*The use of student mobile phones at Thiele Primary School.*

Thiele Primary School accepts that parents may provide their child with a mobile phone for a variety of reasons and purposes. In the main this is to communicate safety or emergency situations to the parent or changes in after school hour's pick up arrangements.

As a duty of care requirement, communication to families during the school hours of 8.30am and 3.00pm will only be done through the school telephones, with the knowledge of Office or teaching staff. Where appropriate this can be in private or confidential environment. As a consequence all student mobile phones must be turned off during school hours.

Students may access their messages after 3.00pm and outside school buildings. *Students are asked to hand their mobile phones into the class teacher before school and to collect them at the end of the day.* They will be stored in a secure area.

While being aware that students may bring mobile phones onto school grounds, Thiele Primary School will take no responsibility for their security or storage.

The use of a mobile phone by a student in school hours, between 8.30am and 3.00pm, will be seen as a behaviour issue. The consequence for such a digression will be a **Time Out** with the mobile removed from the student and will be returned to the parent or nominated adult on request.

## **STUDENT SUPPORT:**

Early Intervention programs have a strong emphasis. Our Site Improvement Plan describes the commitments taken to improve literacy and numeracy outcomes for all learners. The plan involves a range of Special Education programs including Gross and Fine Motor Skills, Speech and Phonological Awareness Programs, Literacy Intervention, Special Education and extensive classroom methodologies. Great care is taken to accurately report literacy and numeracy progress to parents. Improvement in literacy and numeracy levels is supported by the gathering of achievement data.

Much emphasis has been placed on providing a supportive learning environment for all involved in our school. A Bullying Policy and Grievance Procedures have been implemented. Social Skills are taught through The Games Factory (Play is the Way) and are implemented in all classrooms as part of our Learner Wellbeing Strategy. Data gathering supports the success of our supportive learning environment initiatives.

## **SPORTS:**

All children participate in daily physical activity sessions and regular Physical Education lessons. Children need to wear suitable shoes and clothing for fitness activities.

In addition, children can join our Sports Teams once they turn 8, which practise and compete out of school hours. There are no individual school teams, but Campus Teams, which are open to all students. Parents who wish to involve themselves in coaching and / or managing are most welcome.

We have a Sports Committee, which has a Staff Representative on it from each of the three schools, and a Coach representing each of the sports played by Campus teams.

## **SUNSMART POLICY:**

The purpose of the policy is to ensure that all children attending our school are protected from skin damage caused by the harmful UV rays of the sun. All children on Campus are required to wear a 'Sunsmart' hat when outdoors in Term 1, 3 and 4 or when the UV rating is above 3 in Term 2. The hats must protect the face, neck and ears and must be a school approved broad brimmed or legionnaire. Baseball hats are not permitted. ***Children not wearing a 'Sunsmart' hat are asked to go to a designated shade area.***

## **TERM DATES:**

**First Term 2024** January 29 – April 12

**Second Term 2024** April 29 – July 5

**Third Term 2024** July 22 – September 27

**Fourth Term 2024** Oct 14 – December 13

## **TRANSPORT:**

Bus routes/timetables are available from the TransAdelaide Office in the City:

Ph. 1300 311 108 or <http://www.adelaidemetro.com.au/>

## **UNIFORMS:**

A School Dress Code Policy has been implemented at Thiele Primary School. There is a common uniform for all three Campus schools. The Thiele Primary School and Campus colours are Maroon, Light Blue and Grey. The use of the school logo on garments is optional. It is an expectation that all students comply with the Campus Dress Code.

**Belgravia Apparel** have an onsite shop. Opening hours are Monday 2.30pm – 3.30pm; Wednesday 8.20am – 9.30am; Friday 8.30am – 9.30am. Orders can be made online via: <https://www.belgraviaapparelschools.com/collections/aberfoyle-campus-thiele>

**Second-hand Uniforms:** Thiele Primary School has second-hand uniforms available for purchase, the shop is open on Thursday mornings from 9.00 am – 9.45 am (approx). Please ask for more information at the Front Office.

## **VALUES:**

Our school's behaviour and learning expectations are based on a set of agreed values. They are:

### Respect

*Is valuing ourselves and others*

*To be respectful I will:*

- Care for myself and others
- Be kind with my words and actions
- Show responsibility
- Accept differences and be inclusive
- Know I am unique and worthwhile

### Integrity

*Is living to your highest values*

*To show integrity I will:*

- Be honest and sincere
- Tell the truth
- Listen to my conscience
- Do what I say I will do

### Achievement

*Is aspiring to your goals*

*To show achievement I will:*

- Take risks and persevere
- Take pride in completing tasks well
- Strive for personal excellence
- Be creative
- Celebrate success

### Sustainability

*Is meeting the needs of today without comprising the needs of future generations*

*To model sustainability I will:*

- Look after the environment
- Not waste resources
- Recycle when I can
- Understand diversity'